

New Lines of Authority for Non-Residents

1. Go to www.nipr.com
2. Click on the "Add +" button
3. At "Know which application you need?" click on the word "Non-Resident Licensing"
4. Under "NRL State Requirements" scroll down and click on Illinois
5. Scroll to the bottom of this page and click on "APPLY HERE"
6. Scroll to bottom of Use Agreement and click on "Accept"
7. At "Sign-In" page, use the drop down to fill in your resident state
 1. Enter your Resident License Number
 2. Click on the dot next to Individual
 3. Click on dot by "Apply for a new Non-Resident License OR resume an existing application"
 4. Enter last 4 digits of SSN
 5. Click "Next"
 8. At next page, select Illinois, then click "Next"
 9. At next page, select "Producer" then click "Next"
 10. Select the line you wish to add, then click "Next"
 11. The next page will give you a review of the fee details, click "Next"
 12. Fill in Personal Data and click "Next"
 13. Enter business information (phone and email address are required) click on "Next"
 14. Verify mailing address and click on "Next"
 15. Illinois does not require Alias information, scroll down and click on "Next"
 16. We do not require agency affiliations, click on "Next"
 17. You must complete at least 5 years of employment history, click on "Next"
 18. Answer all background questions, click on "Next"
 19. Click on the box next to "Agree" Click on "Next"
 20. Enter a verification email, click on "Next"
 21. If you are the producer, please click on the dot next to producer and then click on "next" If you are not the producer then you will need to fill in all of the information for the Authorized submitter.
 22. This is where you choose how you want to pay the transaction fee and is as far as I can go with you.

Good luck and if you have any problems you can call NIPR at (855) 674-6477 for email them at customerservice@nipr.com