



# Illinois Department of Insurance

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PAT QUINN  
Governor

MICHAEL T. McRAITH  
Director

August 31, 2009

**TO: All IL Licensed Prop & Casualty Insurers and Statistical Agents**

**ATTN: Statistical Reporting Unit/State Compliance Section**

**RE: The 2009 Data Call for Part 4203 Subpart A – Cost Containment Form and Data Reporting Requirements.**

**FROM: Robert P. Rapp, FLMI, Acting Assistant Deputy Director**

Please be advised that all companies licensed to write property and/or casualty insurance in the State of Illinois, pursuant to Section 4, Class 2(a) – (i) and Class 3(b) – (i), are required to file Part 4203 Subpart A Cost Containment data on an annual basis. Please submit your data no later than **November 30, 2009**.

**Please be advised that all data and/or questions should be submitted by e-mail to the attention of:**

**[FPR.CostContainment@Illinois.gov](mailto:FPR.CostContainment@Illinois.gov)**

**Items which continue to need attention are:**

1. Submit a cover letter with the required information. **Make sure all contact information is included.**
2. Use the correct exposure bases for all lines of business.
3. Verify premiums, claim and loss data for all lines. (compare premiums of required lines with corresponding annual statement – if discrepancies, please note reason in cover letter)
4. Use the edit program and make necessary corrections **BEFORE** submitting your data and include the EC# in your cover letter.
5. Companies having no Cost Containment data must send a letter to the Division stating that they have no data to file.

**\*\*NO FILING WILL BE ACCEPTED WITHOUT THE PROPER EC# RECORDED EITHER IN THE COVER LETTER OR ON THE DISKETTE (EC # only required if your company has data to file)!**

The instructions and edit program are available on the Department's web site:

**[http://insurance.illinois.gov/regulatory\\_filings/regulatory\\_filings.asp#insurancedatareporting](http://insurance.illinois.gov/regulatory_filings/regulatory_filings.asp#insurancedatareporting)**

Please look under the headings Insurance Data Reporting Requirement. Refer to Subpart A: Cost Containment Reporting. Make sure you read and follow the "Edit Program Installation Instructions"

This data call may be submitted via regular mail or by aforementioned e-mail. Regular mail submissions should be sent to the Illinois Department of Financial and Professional Regulation, Division of Insurance, Cost Containment Section, 320 West Washington Street, 5<sup>th</sup> Floor, Springfield, Illinois 62767-0001. Should your company have any questions, please contact Robert Rapp at 217/785-1680 or by e-mail at [Robert.rapp@illinois.gov](mailto:Robert.rapp@illinois.gov).