

Non-Resident License Application Instructions

1. **Fee:** A \$250.00 license fee must accompany this application. A personal check, money order or cashier's check must be made payable to the **Director of Insurance**.
2. **Certification:** Illinois no longer requires Certification letters from the home state. We will verify your licensing authority through the Producer Data Base (PDB).
3. **Bond Requirement:** Illinois no longer requires a surety bond of its non-resident licensees.
4. **Mail application and fee to:** Illinois Department of Insurance, 320 West Washington Street, Springfield, Illinois 62767-0001.

RESIDENT LICENSE APPLICATION INSTRUCTIONS

1. **Fee:** A \$180.00 license fee must accompany this application. A personal Check, money order or cashier's check must be made payable to the **Director of Insurance**.
2. Pre-licensing Education must be on file with the Department before license can be issued.
3. **Bond Requirement:** An insurance producer who places insurance either directly or indirectly with an insurer with which the insurance producer does not have an agent contract must maintain a bond. The bond amount must be \$2,500 or 5% of the premiums brokered in the previous calendar year, which ever is greater, but not to exceed \$50,000 total aggregate liability.
4. **Mail application and fee to:** Illinois Department of Insurance, 320 West Washington Street, Springfield, Illinois 62767-0001.

